

Wainui School Board of Trustees
Minutes of the Meeting held on 20th March 2018
at 6.30pm in the School Staffroom

1.0 Attendance

Attendees	N Phillips (Acting Chair), G Bray, J Irvine, N Browne, T Woodcock, M Ludwig (Secretary).
Apologies	D Gilpin, B Robinson,
In Attendance	None
Conflicts of Interest	No new conflicts of interest.

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0 1.01	Welcome		
2.0	Minutes	The minutes were taken as read. The following topics were raised: <i>Moved: T Woodcock; Seconded: N Phillips; Passed unanimously.</i>	G Bray & N Browne: To meet to set up the full delegations and circulate to the Board prior to the next meeting.
3.0 3.01 3.02	Correspondence Inward Correspondence Outward Correspondence	Refer Correspondence Register. Correspondence was taken as read. <i>Correspondence was Moved: N Phillips; Seconded: N Browne; Passed unanimously.</i>	
4.0 4.01	Community FOWS	N Browne presented the FOWS report. N Browne received an email this afternoon confirming that the Trail Ride is going ahead in early May. <i>FOWS Report Moved: J Irvine; Seconded: T Woodcock; Passed unanimously.</i>	N Browne: Follow up the Sponsorship package with E Coupe.
5.0 5.01 5.02 5.03 5.04	Curriculum Curriculum Current State in Our School, Nationally Self Review of Curriculum Assessment and Reporting eTap and Learning Conversations, Reporting to Parents	J Irvine presented the Curriculum Review Overview. Focus this year is on Self-Review. Staff were introduced to the eTap SMS system today. Learning Conversations format will remain the same. The format of the reporting to parents will change due to the new eTap system.	
6.0 6.01 6.02	Policies & Procedures Homework Restraint	General discussion on the Home Learning policy. General discussion on the Restraint policy and our Behaviour Management Strike policy.	G Bray: Present the Teacher Aide job descriptions to the Board as per the policy. G Bray: Put information into the school newsletter about our Restraint Policy, noting the first paragraph of the policy and access to the School Docs website.
7.0 7.01	Property Property Report	N Phillips presented the Property Report. Propose that we accept the quote from S Lowe to replace the School House roof. <i>Motion to accept quote from S Lowe, Moved: N Phillips; Seconded: N Browne; Passed unanimously.</i>	G Bray: Write letter to S Lowe to accept quote to replace the School House roof. G Bray: Find the previous quote to asphalt the courts and circulate to the Board

			within the next two weeks. G Bray: Newsletter re procedures around the roundabout.
		<i>Property Report Moved: N Browne; Seconded: T Woodcock; Passed unanimously.</i>	
8.0	Health & Safety		
8.01	Report	J Irvine presented the Health & Safety Report. <i>Moved: N Phillips; Seconded: N Browne; Passed unanimously.</i>	G Bray: Newsletter re locking the swimming pool gate.
9.0	Finance		
7.01	Finance Report	T Woodcock presented the Finance Report. <i>Moved: T Woodcock; Seconded: N Phillips; Passed unanimously.</i>	B Robinson: Meet with G Bray to discuss the Principal's appraisal.
8.0	Principal's Report		
8.01	Principal's Report	G Bray presented the Principal's Report.	
8.02	Disputes, Staffing, Current State of Our School, and National Situation	General discussion on the Principal's report.	
8.02	NZPF MOOT - Tomorrow's Schools		
8.03	Dashboard Indicators	See Dashboard Indicators. <i>Moved: T Woodcock; Seconded: N Phillips; Passed unanimously.</i>	
10.0	BOT Matters		
10.01	Staff Matters – "In Committee"	Meeting "In Committee" at 6.42pm until 8.15pm. J Irvine and G Bray re-joined the general meeting.	
10.02	Staff Matters – "In Committee"	Meeting back "In Committee" at 9.49pm until 10.30pm.	
11.00	Other		
11.01			

Meeting was closed at 9.45pm.
Next meeting is Tuesday 10th April.