

Wainui School Board of Trustees
Minutes of the Meeting held on 24th July 2018
at 6.30pm in the School Staffroom

1.0 Attendance

Attendees	D Gilpin (Chair), N Phillips, G Bray, J Irvine, B Robinson, M Ludwig (Secretary).
Apologies	N Browne, T Woodcock.
In Attendance	Marie Manarangi, Selina & Lily Glasgow, Jade & Shakya Manarangi-Clough, Katie McLiver, Abby Wenzlick, Kasidy McCallion, Anna Glasgow, Maree McLiver, Rebecca Wenzlick (Netball Team and Parents), Cole Wenzlick, (Presentation Coordinator) (Left at 6.55pm). Sandy Blackburn (Left at 8.25pm).
Conflicts of Interest	No new conflicts of interest.

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	<p>Welcome</p> <p>Marie Manarangi and the Netball Team</p> <p>Sandy Blackburn – Progress with the CoL</p>	<p>M Manarangi presented their proposal to represent Wainui School in the “Netball in Paradise Netball Tournament” in Raratonga, from 28th November – 4th December 2018.</p> <p>Important issues are: Code of Conduct, safety and insurance. M Manarangi said everyone would have insurance and a parent will be travelling with each student.</p> <p>Wainui School would need to do RAMS forms, issue around insurance. G Bray has talked to Orewa College about how they deal with this and has a copy of the forms they use.</p> <p>The team would like to do fundraising under the Wainui School umbrella. Any funds raised will be split evenly across the players. The parents will cover any shortfall in costs for the trip.</p> <p>Fundraising ideas: Northridge Golf Lodge have offered their premises for events. Sausage sizzle outside Bunnings. ANZ offer funds for netball that need to be applied for.</p> <p>All fundraising needs to be coordinated with N Browne and G Bray so that there are no clashes with the school’s fundraising plans.</p> <p>Need to raise approximately \$6,000.00. B Wenzlick has set up a cost breakdown spreadsheet that all parents can access. Open a bank account which everyone can view.</p> <p>Once the attendees left there was general discussion on the presentation. Need to have full visibility of the funds raised under the Wainui School umbrella. All documents need to be completed in full.</p> <p>Motion to approve the Year 6 Netball team to compete in the “Netball in Paradise” Netball Tournament subject to the following:</p> <ol style="list-style-type: none"> 1. Any funds raised under the Wainui School umbrella being run through the school; 2. Health and Safety forms to be completed prior to departure. <p><i>Moved: D Gilpin; Seconded: B Robinson; Passed unanimously.</i></p> <p>S Blackburn presented Kahui Ako 2018. S Blackburn said that representing Wainui School on the CoL is a privilege.</p>	<p>G Bray: Put together a policy for teams travelling and competing under the Wainui School banner. Parent led initiative.</p> <p>S Blackburn: Inform B Robinson the date of the SENCO meeting with Tessa from Tauranga.</p>
2.0	Minutes	<p>The minutes were taken as read.</p> <p>The following topics were raised:</p> <p><i>Moved: G Bray; Seconded: B Robinson; Passed unanimously.</i></p>	G Bray: Follow up with insurance to determine whether it covers changing the locks for a lost key.
3.0	Correspondence	Refer Correspondence Register.	
3.01	Inward Correspondence	Correspondence was taken as read.	
3.02	Outward Correspondence	<i>Correspondence was Moved: D Gilpin; Seconded: N Phillips; Passed unanimously.</i>	
4.0	Community		
4.01	FOWS Report	<p>The Community Report was received from N Browne via email and discussed.</p> <p><i>Community Report Moved: J Irvine; Seconded: B Robinson; Passed unanimously.</i></p>	
5.0	Curriculum		

5.01	CoL	Was presented earlier by S Blackburn.	
5.02	Maori Consultation	J Irvine presented the Maori Consultation – Engaging Whanau. General discussion on the document. Investigate resourcing of a Te Reo teacher with the CoL,	G Bray: Send communication to Ngati Whatua o Kaipara requesting a meeting with them.
5.03	Curriculum Review Overview		G Bray: To send out the Curriculum Review Overview to the Board.
6.0	Policies & Procedures		
6.01	Review Term 2 – as stands	Term 2 Policies & Procedures have been reviewed.	
7.0	Property		
7.01	Property Report	N Phillips presented the Property Report. General discussion on the property report. <i>Moved: J Irvine; Seconded: B Robinson; Passed unanimously.</i>	
8.0	Health & Safety		
8.01	Health & Safety Report	J Irvine presented the Health & Safety Report. <i>Moved: D Gilpin; Seconded: N Phillips; Passed unanimously.</i>	G Bray: Obtain 3 quotes to cut down the dead tree overhanging the court.
9.0	Finance		
9.01	Finance Report	The Finance Report was tabled. <i>Moved: D Gilpin; Seconded: B Robinson; Passed unanimously.</i>	
10.0	Principal's Report		
10.01	Principal's Report	G Bray presented the Principal's Report. General discussion on the Principal's report. The Leave requested by various staff has been approved by the Board.	G Bray: Inform the Board of the non-union members of the staff and the result of the Strike Action ballot. G Bray: Advertise for a Caretaker and an Intermediate Teacher. B Robinson: Organise an informal meeting with B Bint.
10.02	Dashboard Indicators	See Dashboard Indicators. <i>Moved: D Gilpin; Seconded: N Phillips; Passed unanimously.</i>	
11.0	BOT Matters		
11.01			

Meeting was closed at 9.44pm.
Next meeting is Tuesday 21st August.