

Friends of Wainui School Meeting – Minutes

Wednesday 14th March 2018, school staff-room

Chair: Denise Ditchburn

Present: Kylie Allen, Nikki Browne, Sandy Tucker, Kay Elliott, Cindy Cator, Isabelle Blais-Smith, Denise Ditchburn, Fiona McIntyre, Kate Doherty (sp?), April Sawyer, Gillian Bray, Jason Irvine

Apologies: Wendy Taylor, Catherine Southwick, Emma Coupe, Vanya Paladin, Nadine Phillips, Louise Pengelly, Vanessa Lloyd, Morgan Tilly

Confirmation of Agenda: Confirmed

Minutes of Previous Meeting: Minutes confirmed

Presidents report: No report

Board of Trustees report: Nikki explained she is the community rep on the board and is a board member.

Our FOWS Wishlist correlated with the staff and board Wishlist so we are on the same page across the different groups to what we see the school needing.

A landscape architect has been engaged by the school to draw up a cohesive plan for the future of the school's grounds. The idea is that this will then get broken into manageable stages for fundraising and completion.

The Board approved \$3100 for Nikki to spend on purchasing equipment needed for school and fundraising events – gazebos, trestle tables, chilly bins. Included in this amount was having the black aprons printed with the school logo for use at school events.

The new Pukeko toilet block is finished.

Air conditioning upgrade is complete in the Rata and Karaka blocks.

Nikki has access to manage the content of the school website – if you hit any snags or find something not working on the school website please let Nikki know. Mention of Newsletters came up that some people missed the electronic and/or hard copy.

Will there be a website link to our school Facebook page?

Board has approved the School Charter and Strategic Plan.

Any other reports: No other reports

General Business:

Fishing Competition Update:

All expenses have now been sponsored for the Fishing Competition. Some families have donated as they can't be there. A big thank you to all families and businesses that have donated towards the event!

The event has been quicker and easier to organise as it is the second time round organising it.

Roster – the food and drinks stalls are all covered. The games not so much. Isabelle will do another push before and after assembly on Friday.

Isabelle is doing a Flyer push via mail (over 1000 houses rurally) and she will be at the corner of Millwater Parkway and Bankside street on Thursday to hand out flyers. Jason talked about RAMS – a safety checklist especially for the bouncy castles – Gillian to do. We need to look at doing a safety checklist for school events and put it on google docs.

Setting up on Sunday – 8.30am to 11.30am
Pack down – 3 – 4.30pm

Friday before Nikki will be doing a set up in the hall from 3 – 5pm. She has a list of jobs for the senior children to do during the day so it is all ready for set up after school.

Desks under the hall to be cleaned and brought up to the hall

Bins and recycling bins to be brought down to the field

Picnic tables down on to the field

Gazebo and umbrellas to the hall

Nikki to email Jason the list of jobs and Jason to organised the senior children.

Fiona updated us on the fishing competition side of things.

Need an admin person for the fish auction to record the weight of the fish. Nikki thought Catherine Southwick was doing that. Fiona to double check.

Fish filleting team all sorted.

\$5,000 worth of prizes

Trailer of Salt Ice need to be picked up from Onehunga.

There are badges and fish measuring rulers for each child that register.

Chris Southwick and Jason McIntyre are running the fish auction.

Need a Marquee to go over the Salt ice trailer – Sandy might be able to help. Needs to check if they have all the pieces at home for the large gazebo.

Gazebos are thin on the ground...if anyone has one at home, please bring in to school.

Fiona asked what bench they used for filleting the fish – we think it was Brent's long plank of wood with the wine barrels. Sandy might have camping benches to use.

Fiona will sort.

The format will run the same as previously. During the auction process, the fishing team want to ask immediately if the winner of the fish auction would like their fish filleted and they will add the price to the auction bid and start filleting it immediately so there is not a big queue at the end.

Fiona is looking at vacuum sealed bags using a vacuum sealer machine. Other suggestions were buckets and fill with salt ice and pop the fish in it with the tail sticking out – looks great and buckets are cheap. Clean and hygienic.

Back to general notes regarding Fishing Competition on the day:

Use the new block of toilets and the one in the pool area.

Nikki to get key and code from Mel for opening up early on Sunday morning.

Everything seems to be on track.

Stage? We were thinking of using the school ones but Jason warned that it is not good to keep outside in the full sun as it will get damaged. Build one from pallets?

Jason McIntyre to sort.

The spit is a wood fire one, so Denise has sourced a gas spit roaster from Hibiscus Coast Raiders Old Boys.

We don't have enough generators for the bouncy castles. We are trying to keep the load off the hall, so are trying generators this time. Kay's husband Rob has 3 so she will try to source one more for the bouncy castle.

Fiona asked if it was possible to use a portable eftpos machine? It is not possible due to poor wifi strength and cell phone reception.

We have only got one mic – how and where to set up? Maybe use Andy Hamilton's band? Jason Irvine to sort the sound system.

Kylie to source a Thai Orewa voucher to go towards the helpers raffle.

Trail Ride Update:

The trail ride may not happen this year, due to the change of ownership of the farm. Viv will double check and get back to us asap.

Sponsorship Document Update:

Emma Coupe has the sponsorship document and is in the process of editing it now. Emma apologises for not getting it finished but wants to do it properly and will have it back to us once she is done.

Simone Du Bernard at Harcourts Cooper and Co has taken a copy of the sponsorship document to her marketing team to get their feedback and comments on it too.

Coffee Cart – Simone Du Bernard and Fiona and Jason with Passionberry are in discussion now how to make this a collaboration and work together to make this happen. We will leave it with Fiona to sort and get back to us.

Meeting dates for the year:

Can we set meeting dates for the year and then we will have it in the diary? After spending 10 minutes trying to make this work (school holidays, dates of events affect the ease of doing this) Nikki will try to make it work and bring the dates to the next meeting or she will email everyone.

General Discussion:

There was a discussion on the FOWS money goes towards. The board has asked FOWS to raise \$30,000. This goes towards ICT (\$15,500, including licences) and teacher aides. Anything left over goes towards projects such as improving the grounds and so forth.

Last year FOWS raised just over \$45,000.

Next Meeting

Wednesday 4th April 2018 at 7pm

Adjournment

Meeting closed 8.45pm

Signed by the Chairperson as a true and
correct record of the meeting

Date

