

Wainui School Board of Trustees
Minutes of the Meeting held on 27th March 2019
at 6.43pm in the School Staffroom

1.0 Attendance

Attendees	D Gilpin (Chair), N Phillips, G Bray, J Irvine, N Browne, T Woodcock, M Ludwig (Secretary).
Apologies	B Robinson
In Attendance	
Conflicts of Interest	No new conflicts of interest.

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	Welcome		
2.0	Minutes	The minutes were taken as read. The following topics were raised: <i>Moved: N Phillips; Seconded: N Browne; Passed unanimously.</i>	B Robinson: Present the Principal Appraisal at the next Board Meeting.
3.0	Correspondence	Refer Correspondence Register.	
3.01	Inward Correspondence	Correspondence was taken as read.	
3.02	Outward Correspondence	Decision to hold the Board of Trustees Election on 7 th June 2019. M Ludwig appointed as the Returning Officer. <i>Correspondence was Moved: N Phillips; Seconded: T Woodcock; Passed unanimously.</i>	
4.0	Property		
4.01	Property Report	N Phillips presented the Property Report. General discussion on the Property Report. Motion to accept the Carus Painting quote to paint Blocks 3, 9 (Pukeko) and Block 8 (Hall). <i>Moved: J Irvine; Seconded: T Woodcock; Passed unanimously.</i>	G Bray: Circulate the quotes for painting the School House and the doors to the Board for approval. G Bray: Contact B Taylor to obtain his drainage quote and circulate to the Board.
5.0	Policies & Procedures		
5.01	Alcohol, drugs and other harmful substances	Nothing needs changing in this policy.	
5.02	Swimming Pool	Needs to be reviewed.	G Bray & N Phillips: Review the Swimming Pool policy.
5.03	Legislation and Administration	<i>Moved: N Phillips; Seconded: N Browne; Passed unanimously.</i>	G Bray: Review the Legislation and Administration policy.
6.0	Health & Safety		
6.01	Health & Safety Report	J Irvine presented the Health & Safety Report. <i>Moved: N Phillips; Seconded: D Gilpin; Passed unanimously.</i>	
7.0	Finance		
7.01	Finance Report	T Woodcock presented the Finance Report. General discussion on the Finance Report.	
7.02	Annual accounts AOV	Motion to approve the Annual Report for the year ended 31 December 2018. Motion to approve diverting the unused \$7,000.00 capital item budgeted for Hall Storage, to purchasing furniture for the junior classrooms. Motion to approve the quote for the Projector and Screen from MediaPro subject to the quote including full installation. Motion to approve to increase the Board approval for expenditure to \$1,500.00.	G Bray: Confirm the quote from MediaPro includes scaffolding for installation.

		<p>Motion to approve a Resolution to apply for grants from various community trusts for bark and drainage and resurfacing the top courts.</p> <p><i>Finance Report and all Motions Moved: N Browne; Seconded: D Gilpin; Passed unanimously.</i></p>	
8.0	Principal's Report		
8.01	<p>Principal's Report</p> <p>Dashboard Indicators</p>	<p>G Bray presented the Principal's Report. General discussion on the Principal's Report.</p> <p>See Dashboard Indicators.</p> <p><i>Moved: N Browne; Seconded: T Woodcock; Passed unanimously.</i></p>	<p>G Bray, N Phillips & N Browne: Meet to discuss writing a submission to the Tomorrows Schools review and circulate to the Board.</p>
9.0	Community		
9.01	FOWS Report	N Browne presented the Community Report. General discussion on the Community Report.	
9.02	Bike-a-thon		
9.03	Calendar	<p><i>Community Report Moved: G Bray; Seconded: T Woodcock; Passed unanimously.</i></p>	
10.0	BOT Matters		
10.01		<p>Went "Into Committee" at 8.45pm.</p> <p>Returned to the Committee Meeting at 9.04pm.</p>	
10.02	Delegations	General discussion on the Draft Delegations.	<p>G Bray & N Browne: Meet to discuss the Delegations and circulate to the Board.</p>
11.0	Other		

Meeting was closed at 9.08pm.
Next meeting 8th May 2019.