

Wainui School Board of Trustees
Minutes of the Meeting held on 1st September 2020
at 6.46pm in the Staffroom

1.0 Attendance

Attendees	N Phillips (Chair), G Bray, J Irvine, L Ledger, N Browne, P Adlam, C Scott, M Ludwig (Secretary).
Apologies	
In Attendance	None
Conflicts of Interest	None

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	Welcome		
2.0	Minutes	The minutes were taken as read. The following topics were raised: <i>Moved: J Irvine; Seconded: N Browne; Passed unanimously.</i>	
3.0	Correspondence	Refer Correspondence Register.	
3.01	Inward Correspondence		
3.02	Outward Correspondence	<i>Correspondence was Moved: N Browne; Seconded: P Adlam; Passed unanimously.</i>	
4.0	Curriculum		
4.01	Distance Learning Round Two – Reflections and Implications	Not reported at this meeting, brief discussion.	G Bray: Pass on thanks to the staff for their work during Level 3. J Irvine: Report on Distance Learning Round Two at the next meeting.
5.0	Finance		
5.01	Finance Report	G Bray presented the Mid-Year Finance Report. General discussion on the Mid-Year Finance Report.	
5.02	Mid-Year Report	<i>Finance Report Moved: L Ledger; Seconded: N Phillips; Passed unanimously.</i>	
6.0	Property		
6.01	Property Report	P Adlam presented the Property Report. General discussion on the Property Report. Motion to approve revised quote for the Bottom Field Drainage from Swale Earthmovers dated 25 th August 2020. <i>Motion Moved: P Adlam; Seconded: N Phillips; Passed unanimously.</i> <i>Property Report Moved: P Adlam; Seconded: N Browne; Passed unanimously.</i>	C Scott: Contact Gatmans about the chainsaw.
7.0	Principal's Report		
7.01	Principal's Report	G Bray presented the Principal's Report. General discussion on the Principal's Report. Start date for 2021 will be Tuesday 9 th February.	G Bray: Discuss with S Myers the time period for the 2020 Principal's Appraisal.
7.02	Dashboard Indicators	See Dashboard Indicators. <i>Report Moved: G Bray; Seconded: L Ledger; Passed unanimously.</i>	G Bray: Look at setting the date for the next Charter Strategy workshop. All: Review the Wishlist for the next Board meeting.

8.0	Community		
8.01	FOWS Report	<p>N Browne presented the Community Report. General discussion on the Community Report and EAP Services.</p> <p>Motion to approve a Resolution to apply to Lion Foundation, Dragon Community Trust, Four Winds Foundation and Auckland Council Waste Minimisation for grants for devices and storage boxes for devices, outdoor play equipment, construction table and a Maker Space.</p> <p><i>Motion Moved: N Browne; Seconded: N Phillips; Passed unanimously.</i></p> <p><i>Report Moved: N Browne; Seconded: P Adlam; Passed unanimously.</i></p>	N Browne: Organise a representative from EAP Services to meet with the Board.
9.0	Health & Safety		
9.01	Health & Safety Report	<p>J Irvine presented the Health & Safety Report.</p> <p><i>Moved: J Irvine; Seconded: C Scott; Passed unanimously.</i></p>	
10.0	Policies & Procedures and Assurance Statements		
10.01	Listed in Principal's Report	General discussion on the policies.	
11.0	BOT Matters		
11.01		None discussed at this meeting.	
12.0	Other		
		None discussed at this meeting.	

Meeting was closed at 9.19pm.
Next meeting 20th October 2020.