Wainui School Board of Trustees Minutes of the Meeting held on 15th June 2021 at 6.30pm in the Staffroom

1.0 Attendance			
Attendees	endees N Phillips (Chair), G Bray (left the meeting at 9.06pm), J Irvine, N Browne, L Ledger, P Adlam, C Scott left the		
	meeting at 9.03pm), M Ludwig (Secretary).		
Apologies			
In Attendance	L Stevenson – left the meeting at 7.15pm. W Taylor – left the meeting at 7.34pm.		
Conflicts of Interest	None		

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	Welcome		
1.01	Literacy Targets 2021 Report	L Stevenson presented the Literacy Targets 2021 report. General discussion on the Literacy Targets 2021 report.	
		The Board thanks and appreciates all the work that is put into this area by L Stevenson and S Blackburn.	
1.02	Summary Special Educational Needs Report	W Taylor presented the Summary of Special Educational Needs Report. General discussion on the Summary of Special Educational Needs Report.	M Ludwig: Email the Summary Special Educational Needs Report to the Board.
		The Board thanks and appreciates all the work W Taylor has put into this report and her role.	
2.0	Minutes	The minutes were taken as read.	
		The following topics were raised:	
			G Bray: Carry out the Health Education/ Curriculum Consultation in term 2.
			G Bray: Make the School Docs information easily accessible on the website.
			G Bray: Include in the newsletter if anyone would like to sponsor fencing protection for the New Building.
			N Browne: Check the leave policy for staff.
			N Browne: Make changes to the Delegations document as discussed.
			J Irvine: Finalise a date for the Working Bee to build the deck around the Tech Shed.
		Minutes Moved: N Browne; Seconded: L Ledger; Passed	
3.0	Correspondence	unanimously. Refer Correspondence Register.	
3.01	Inward Correspondence	Discussed the Inward Correspondence.	G Bray: Ask for written confirmation from the MOE on their policy on the
3.02	Outward Correspondence		Forest School. N Phillips: Write a letter of reply to the Forest School attendees in reference to the
		Correspondence Moved: N Phillips; Seconded: C Scott; Passed unanimously.	Correspondence.
4.0	BOT Matters		
4.01	Facebook Post – In Committee	Went into "In Committee" at 7.47pm. Out of "In Committee" at 7.54pm.	

5.0	Principal's Report		
5.01	Principal's Report	G Bray presented the Principal's Report. General discussion on the Principal's Report.	
		Went back into "In Committee" at 8.43pm. Out of "In Committee" at 8.58pm.	
5.02	Kahui Ako ki Orewa Report	No discussion at this meeting.	
5.03	Dashboard Indicators	See Dashboard Indicators.	
6.0	Health & Safety	Report Moved: G Bray; Seconded: J Irvine; Passed unanimously.	
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6.01	Health & Safety Report	J Irvine presented the Health & Safety Report. General discussion on the Health & Safety Report.	G Bray: Contact the MOE about the warranty for the soft close door on the girls toilet in Rimu/ Matai.
7.0	Community	Report Moved: J Irvine; Seconded: P Adlam; Passed unanimously.	
7.01	Community Report	No Community Report at this meeting.	
	Community Droiseto		
8.0	Community Projects		
		No discussion at this meeting.	
9.0	Curriculum		
9.01	Target	L Stevenson presented the Target Report, see above in 1.0 Welcome.	
9.02	Literacy Professional Development		
9.03	Reporting using PaCT and LPF's	Mayody Uning Sagandady Ladrers Dagad upanimously	
10.0	Finance	Moved: J Irvine; Seconded: L Ledger; Passed unanimously.	
10.01	Finance Report	L Ledger presented the Finance Report. General discussion on the Finance Report.	M Ludwig: Distribute the updated Wish List for 2021 to the Board.
		Finance Report Moved: L Ledger; Seconded: N Browne; Passed unanimously.	
11.0	Property		
11.01	Property Report	P Adlam presented the Property Report. General discussion on the Property Report.	J Irvine: Obtain cost for a revised Tech Shed Deck.
			G Bray: Add date that property project consents need to be applied for, to
		Motion to approve the 5YA Amendment.	the Workplan.
		Motion Moved: P Adlam; Seconded: L Ledger; Passed unanimously.	
		Property Report Moved: P Adlam; Seconded: N Phillips; Passed unanimously.	
12.0	Policy		
12.01	Reporting to parents		All: Board to review the current Policies and
12.02	Protected disclosure		parents where required.
12.03	Visitors		
12.0	Other		

Meeting was closed at 9.06pm. Next meeting 3rd August 2021.