

Wainui School Board
Minutes of the Meeting held on 22nd February 2022
at 6.30pm via ZOOM online

1.0 Attendance

Attendees	N Phillips (Chair), G Bray, J Irvine, N Browne, L Ledger, C Scott (left meeting at 8.16pm), M Ludwig (Secretary).
Apologies	P Adlam,
In Attendance	
Conflicts of Interest	None

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	Welcome		
1.01	Board Positions	<p>G Bray is the Chair and calls for nominations for the Board positions.</p> <p>N Browne nominated N Phillips to the role of Chair. <i>Moved: N Browne; Seconded: C Scott; Passed unanimously.</i></p> <p>N Phillips nominated N Browne to the role of Deputy Chair. <i>Moved: N Phillips; Seconded: L Ledger; Passed unanimously.</i></p> <p>N Phillips nominated L Ledger to the role of Finance. <i>Moved: N Phillips; Seconded: C Scott; Passed unanimously.</i></p> <p>N Phillips nominated P Adlam to the role of Property. <i>Moved: N Phillips; Seconded: N Browne; Passed unanimously. To be confirmed with P Adlam.</i></p> <p>N Phillips nominated N Browne to the role of Community. <i>Moved: N Phillips; Seconded: G Bray; Passed unanimously.</i></p> <p>N Phillips nominated C Scott to the role of Community Projects. <i>Moved: N Phillips; Seconded: L Ledger; Passed unanimously.</i></p>	
1.02	Board Delegations		
1.03	Board Code of Conduct		<p>G Bray: Update the Board Code of Conduct and circulate to the Board.</p> <p>All: Review the new Board Code of Conduct and email approval to the Board Secretary.</p>
2.0	Minutes	<p>The minutes were taken as read.</p> <p>The following topics were raised:</p> <p><i>Minutes Moved: L Ledger; Seconded: N Browne; Passed unanimously.</i></p>	<p>N Browne: Update the Sponsorship document to the 2022 version.</p> <p>G Bray: Ask for feedback from the school community on the Religious instruction and Maori Educations Success policies via the Newsletter.</p>
3.0	Correspondence	Refer Correspondence Register.	
3.01	Inward Correspondence	Went Into "In Committee" at 7.10pm. Out of "In Committee" at 7.40pm.	
3.02	Outward Correspondence		
		<i>Correspondence Moved: N Browne; Seconded: J Irvine; Passed unanimously.</i>	
4.0	Policies & Procedures		
4.01	School Docs		All: Ensure policies on School Docs are reviewed in advance of meetings.
4.02	COVID Red Level Report, Procedures	General discussion on the Red level procedures for schools. The MOE constantly review, revise and distribute procedures.	

5.0	Finance		
5.01	Finance Report	L Ledger presented the draft Budget 2022. General discussion on the draft Budget 2022	All: Review the draft Budget 2022 over the next week with any questions to be sent to L Ledger.
5.02	Draft Budget		
6.0	Property		
6.01	Property Report	The Property Report was tabled as read. General discussion on the Property Report.	G Bray: Ask the school community via the newsletter if anyone would like to sponsor a Pool Robot.
7.0	Principal's Report		
7.01	Principal's Report	Went into "In Committee" at 8.01pm. Out of "In Committee" at 8.08pm. G Bray presented the Principal's Report. General discussion on the Principal's Report. Motion to enter into a contract with the Raglan Camp for years 5-8 for the end of the year. <i>Motion Moved: G Bray; Seconded: L Ledger; Passed unanimously.</i>	G Bray: Talk to Carey Park about the deposit paid. G Bray: Send the Code of Conduct to the Bus company.
7.02	Dashboard Indicators	<i>Report Moved: G Bray; Seconded: N Phillips; Passed unanimously.</i>	
8.0	Health & Safety		
8.01	Health & Safety Report	J Irvine presented the Health & Safety Report. General discussion on the Health & Safety Report. <i>Report Moved: J Irvine; Seconded: N Phillips; Passed unanimously.</i>	
9.0	Curriculum		
9.01	Curriculum Focus – see Charter	No discussion at this meeting.	
9.02	EOTC Camp Proposal	See Principal's Report above.	
10.0	Community		
10.02	Community Report	No Community Report at this meeting.	
11.0	BOT Matters		
12.0	Other		

Meeting was closed at 8.41pm.
Next meeting 15th March 2022.