

Wainui School Board of Trustees
Minutes of the Meeting held on 23rd November 2021
at 6.33pm via ZOOM online

1.0 Attendance

Attendees	N Phillips (Chair), G Bray, J Irvine, N Browne, L Ledger, P Adlam, C Scott, M Ludwig (Secretary).
Apologies	
In Attendance	S Blackburn (left the meeting at 7.48pm)
Conflicts of Interest	None

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0 1.01	Welcome		
2.0	Minutes	The minutes were taken as read. The following topics were raised: <i>Minutes Moved: L Ledger; Seconded: J Irvine; Passed unanimously.</i>	
3.0 3.01 3.02	Correspondence Inward Correspondence Outward Correspondence	Refer Correspondence Register. Went Into "In Committee" at 7.55pm. Out of "In Committee" at 8.04pm. <i>Correspondence Moved: P Adlam; Seconded: C Scott; Passed unanimously.</i>	
4.0 4.01 4.02	Curriculum Mid-Year Data and Target Charter 2021 Review and direction 2022	S Blackburn presented the Mid-Year Data and Target. General discussion on the Mid-Year Data and Target. General discussion on the Charter 2021 Review and direction 2022.	
5.0 5.01 5.02	Finance Finance Report Wishlist 2022	L Ledger presented the Finance Report. General discussion on the Finance Report. <i>Report Moved: L Ledger; Seconded: C Scott; Passed unanimously</i>	All: Email top 3 items for the Wish List 2022 to L Ledger by Friday 26 November.
6.0 6.01	Property Property Report	P Adlam presented the Property Report. General discussion on the Property Report. Motion to set the School House rent at \$450.00 per week. <i>Motion Moved: P Adlam; Seconded: L Ledger; Passed unanimously.</i> <i>Property Report Moved: P Adlam; Seconded: C Scott; Passed unanimously.</i>	N Browne: Forward Healthy Homes information to P Adlam.
7.0 7.01 7.02	Principal's Report Principal's Report Dashboard Indicators	G Bray presented the Principal's Report. General discussion on the Principal's Report. <i>Report Moved: G Bray; Seconded: P Adlam; Passed unanimously.</i>	
8.0 8.02	Community Community Report	N Browne presented the Community Report. General discussion on the Community Report. <i>Report Moved: N Browne; Seconded: P Adlam; Passed unanimously.</i>	N Browne: Circulate the revised Sponsorship document to the Board.

9.0	Health & Safety		
9.01	Health & Safety Report	J Irvine presented the Health & Safety Report. General discussion on the Health & Safety Report. <i>Report Moved: J Irvine; Seconded: L Ledger; Passed unanimously.</i>	J Irvine: Take a photo of the path down to Kowhai class and email it along with the path measurements to L Ledger.
10.0	Policies & Procedures and Assurance Statements		
10.01	Harassment Policy	General discussion on the Term 4 policies.	
10.02	Religious Instruction Policy	Gain community feedback on Religious Instruction. In the meantime the policy wording needs to change as currently Religious instruction is not offered.	G Bray: Ask for feedback from the school community on the Religious Instruction and Maori Educational Success policies via the Newsletter.
10.03	Maori Educational Success		
10.04	Investigation of Bribery topic	Motion to adopt the Investigation of Bribery into School Docs. <i>Motion Moved: N Philips; Seconded: C Scott; Passed unanimously.</i>	
11.0	BOT Matters		
11.01	Principal Appraisal	G Bray has received the Principal Appraisal. General discussion on the Principal Appraisal. The Principal Appraisal is changing in 2022 to a Growth Cycle.	
11.02	Enrolment Zone	General discussion on the Enrolment Zone bundle meeting.	
13.0	Other		

Meeting was closed at 9.24pm.
Next meeting in 2022, date TBC.