

Wainui School Board
Minutes of the Meeting held on 14th June 2022
at 6.30pm in the Staffroom

1.0 Attendance

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| Attendees | N Phillips (Chair), G Bray, J Irvine (Minute Taker), N Browne, C Scott. |
| Apologies | L Ledger, P Adlam, M Ludwig (Secretary). |
| In Attendance | |
| Conflicts of Interest | None |

| Agenda Item No. | Agenda Item | Discussion | Action/ Deadline |
|------------------------|------------------------|---|--|
| 1.0 | Welcome | | |
| 2.0 | Minutes | <p>The minutes were taken as read.</p> <p>The following topics were raised:</p> <p style="text-align: right;"><i>Minutes Moved: J Irvine; Seconded: C Scott; Passed unanimously.</i></p> | <p>G Bray: Ask for feedback from the school community on the Religious instruction and Maori Educations Success policies via the Newsletter.</p> <p>G Bray: Add the Wishlist to the website.</p> <p>G Bray: Update the Board on staffing overpayment.</p> <p>Management Team: Provide a scope of work for the Junior Playground.</p> <p>G Bray: Investigate if the Library ceiling can be claimed under the School Insurance.</p> <p>All: Review the Board Workplan to make sure it is complete.</p> <p>G Bray: Include information in the Newsletter on the Board Elections 2022.</p> <p>M Ludwig: Supply G Bray with the Board Election dates.</p> |
| 3.0 | Correspondence | Refer Correspondence Register. | |
| 3.01 | Inward Correspondence | | |
| 3.02 | Outward Correspondence | <i>Correspondence Moved: N Phillips; Seconded: N Browne; Passed unanimously.</i> | |
| 4.0 | Policies & Procedures | | |
| 4.01 | Health Care | | M Ludwig: List of First Aid Trained personnel. |
| 4.02 | Behaviour Management | | J Irvine: Circulate the new Behaviour Management Plan to the Board. |
| 5.0 | Finance | | |
| 5.01 | Finance Report | <p>The Finance Report was tabled as read. General discussion on the Finance Report.</p> <p style="text-align: right;"><i>Finance Report Moved: N Browne; Seconded: C Scott; Passed unanimously.</i></p> | <p>G Bray: Check with staff if we need to continue to offer EAP.</p> <p>G Bray: Through the school newsletter, promote the STA session and invite prospective Board members to attend on 2nd August.</p> |

