Wainui School Board Minutes of the Meeting held on 14th June 2022 at 6.30pm in the Staffroom

1.0 Attendance				
Attendees	N Phillips (Chair), G Bray, J Irvine (Minute Taker), N Browne, C Scott.			
Apologies	L Ledger, P Adlam, M Ludwig (Secretary).			
In Attendance				
Conflicts of Interest	None			

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	Welcome		
2.0	Minutes	The minutes were taken as read. The following topics were raised:	G Bray: Ask for feedback from the school community on the Religious instruction and Maori Educations Success policies via the Newsletter.
			G Bray: Add the Wishlist to the website.
			G Bray: Update the Board on staffing overpayment.
			Management Team: Provide a scope of work for the Junior Playground.
			G Bray: Investigate if the Library ceiling can be claimed under the School Insurance.
			All: Review the Board Workplan to make sure it is complete.
			G Bray: Include information in the Newsletter on the Board Elections 2022.
			M Ludwig: Supply G Bray with the Board Election dates.
3.0	Correspondence	Minutes Moved: J Irvine; Seconded: C Scott; Passed unanimously.	
3.0	Correspondence	Refer Correspondence Register.	
3.01	Inward Correspondence		
3.02	Outward Correspondence	Correspondence Moved: N Phillips; Seconded: N Browne; Passed unanimously.	
4.0	Policies & Procedures		
4.01	Health Care		M Ludwig: List of First Aid Trained personnel.
4.02	Behaviour Management		J Irvine: Circulate the new Behaviour Management Plan to the Board.
5.0	Finance		
5.01	Finance Report	The Finance Report was tabled as read. General discussion on the Finance Report.	G Bray: Check with staff if we need to continue to offer EAP.
			G Bray: Through the school newsletter, promote the STA session and invite prospective Board members to attend on 2 nd August.
		Finance Report Moved: N Browne; Seconded: C Scott; Passed unanimously.	

6.0	Property		
6.01	Property Report	The Property Report was tabled as read. General discussion on the Property Report.	
		Property Report Moved: J Irvine; Seconded: N Phillips; Passed unanimously.	
7.0	Principal's Report	unammously.	
7.01	Principal's Report	G Bray presented the Principal's Report. General discussion on the Principal's Report.	G Bray: Update the school website to reflect the roles and
		Motion to release funds in the budget to employ the counsellor for an extra day in Term 3 subject to funds being reallocated.	responsibilities of the Board.
		Motion Moved: N Phillips; Seconded: C Scott; Passed unanimously.	
		Went into "In Committee" at 7.35 pm Out of "In Committee" at 7.49 pm	
7.02	Dashboard Indicators	See Dashboard Indicators.	
		Report Moved: G Bray; Seconded: N Phillips; Passed unanimously.	
8.0	Health & Safety		
8.01	Health & Safety Report	J Irvine presented the Health & Safety Report. General discussion on the Health & Safety Report.	G Bray: Note in the newsletter about sponsoring matting for boardwalk
			L Ledger: Is there room in the budget for \$3,500 of matting?
			C Scott: Populate working bee overview.
			J Irvine: Share the Google Doc.
		Report Moved: J Irvine; Seconded: N Browne; Passed unanimously.	
9.0	Curriculum		
9.01	SENCO Report	J Irvine presented the SENCO Report. General discussion on the SENCO Report.	
9.02	The Resilience Project	The Resilience Project will be presented at the next Board meeting.	M Ludwig: Add the Resilience Project to the Agenda for the next Board meeting.
10.0	Community		
10.02	Community Report	N Browne presented the Community Report. General discussion on the Community Report.	G Bray: Speak to M Ludwig about removing KidsCan donation from Kindo and adding sponsoring a student for sports/ trips.
		Report Moved: N Browne; Seconded: J Irvine; Passed unanimously.	
11.0	BOT Matters	unaminousiy.	
11.01	Board Succession Plan	General discussion on the Board Succession Plan	
		The Board accepts N Phillips resignation from the position of Presiding Member and from the Board. N Browne, as Deputy Chair, to be elevated to the position of Presiding Member.	
11.02	Principal Appraisal	General discussion on the Principal Appraisal.	
12.0	Other		