

Wainui School Board
Minutes of the Meeting held on 1st November 2022
at 6.37pm in the Staffroom

1.0 Attendance

Attendees	P Catchpole (Presiding Member), G Bray, J Irvine, A Hewitt, J Long, C Mexted, C Scott, M Ludwig (Secretary).
Apologies	
In Attendance	
Conflicts of Interest	None

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	Welcome		
1.01		Went into "In Committee" at 6.38pm Out of "In Committee" at 6.53pm	
2.0	Minutes	The minutes were taken as read. The following topics were raised: J Irvine reported on the Maori Consultation. General discussion on the Maori Consultation. J Irvine reported on the suitability of applying for the Trailfund for the bike track. G Bray updated the Board on the progress on the flooded classrooms. <i>Minutes Moved: P Catchpole; Seconded: C Scott; Passed unanimously.</i>	G Bray: Put the Safety Action Plan together for the Outdoor Classroom ground works. G Bray: Add Religious instruction consultation to the next Newsletter. G Bray: Add to the Newsletter the option to "sponsor a student" when paying for trips etc. G Bray: Circulate the Kitchen concept plans and costings to the Board when available. S Blackburn: To present the Literacy Target at the next Board meeting.
3.0	Correspondence	Refer Correspondence Register.	
3.01	Inward Correspondence		
3.02	Outward Correspondence		
		<i>Correspondence Moved: C Scott; Seconded: P Catchpole; Passed unanimously.</i>	
4.0	Policies & Procedures		
4.01	Safety On and Off School Grounds	General discussion on the Safety On and Off School Grounds policies.	All: Review the Term 4 policies by the next Board meeting.
5.0	Finance		
5.01	Finance Report	G Bray presented the Finance Report. General discussion on the Finance Report.	G Bray: Draft a letter to parents in regards to School Donations.
5.02	Carparks & Driveway	General discussion on the Carparks & Driveway. <i>Report Moved: P Catchpole; Seconded: C Mexted; Passed unanimously.</i>	C Mexted: Contact the sponsors to collate business logos to produce a Sponsors board.
6.0	Property		
6.01	Property Report	J Long presented the Property Report. General discussion on the Property Report.	
6.02	Outdoor Classroom	General discussion on the Outdoor Classroom.	

6.03	Pool Keys and Opening	G Bray outlined the process to hire out the pool keys. <i>Report Moved: J Long; Seconded: C Mexted; Passed unanimously.</i>	G Bray: Discuss pool usage with the staff. G Bray: Feedback on the number of Pool Keys available to hire out & cost to cut more.
7.0	Principal's Report		
7.01	Principal's Report	G Bray presented the Principal's Report. General discussion on the Principal's Report.	
	- Dates for 2023	Motion to approve in principle the start date for 2023 as 7 th February with a Teacher Only Day of 2 nd June. <i>Motion Moved: G Bray; Seconded: C Scott; Passed unanimously.</i>	
	- Ag Day Review	General discussion on the Ag Day review.	
7.02	Dashboard Indicators	See Dashboard Indicators. <i>Report Moved: G Bray; Seconded: J Long; Passed unanimously.</i>	A Hewitt: Review Ag Day & Gala with FOWs.
8.0	Health & Safety		
8.01	Health & Safety Report	J Irvine presented the Health & Safety Report. General discussion on the Health & Safety Report. <i>Report Moved: J Irvine; Seconded: P Catchpole; Passed unanimously.</i>	
9.0	Curriculum		
9.01	Literacy Target	The final Literacy Target to be presented at the next Board meeting.	
10.0	Community		
10.01	Community Report	A Hewitt presented the Community Report. General discussion on the Community Report. <i>Report Moved: A Hewitt; Seconded: J Irvine; Passed unanimously.</i>	G Bray: Organise students to design Thank You cards for the sponsors. P Catchpole: Add Review the Sponsorship costings to the first Board meeting in 2023.
10.02	Special Project/ Working Bee	C Scott presented the Special Project/ Working Bee Report. General discussion on the Special Project/ Working Bee Report. <i>Report Moved: C Scott; Seconded: P Catchpole; Passed unanimously.</i>	C Scott: Obtain a quote for the most cost effective shade sails only.
11.0	Board Matters		
11.01	Enrolment Zone	G Holland invited to the next Board meeting to discuss the Enrolment Zone.	G Bray: Invite G Holland to the next Board meeting via ZOOM.
12.0	Other		

Meeting was closed at 9.04pm
Next meeting 29th November 2022