Wainui School Board Minutes of the Meeting held on 7th March 2023 at 6.38pm in the Staffroom

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			cretary).
Apologies A Hewitt, C S In Attendance			
of Interest	None		
Agen	ıda Item	Discussion	Action/ Deadline
Welcome			
Conflicts of Interest		See above.	
Board Positions		M Ludwig opened the meeting and called for nominations for the Presiding Member.	All: Review the roles of Community, Projects and Grants.
		J Long nominated P Catchpole to the role of Presiding Member. Moved: J Long; Seconded: G Bray; Passed unanimously.	
		C Mexted nominated C Scott to the role of Deputy Chair. Moved: C Mexted; Seconded: J Long; Passed unanimously.	
		P Catchpole nominated J Long to the role of Property. Moved: P Catchpole; Seconded: C Mexted; Passed unanimously.	
		P Catchpole nominated C Mexted to the role of Finance. Moved: P Catchpole; Seconded: J Long; Passed unanimously.	
		J Long nominated J Irvine to the role of Health & Safety. Moved: J Long; Seconded: C Mected; Passed unanimously.	
Board Deleg	gations	General discussion on the Board Delegations, document was signed.	
Minutes		The minutes were taken as read.	
		The following topics were raised:	
			G Bray: Add the Enrolment Zone information to the website.
			P Catchpole: Add Review the Sponsorship costings to the Agenda of the next Board meeting.
		Minutes Moved: P Catchpole; Seconded: C Mexted; Passed unanimously.	
Correspond	dence	Refer Correspondence Register.	
Inward Corr	espondence	Motion to approve the Management Team to enter an agreement with Camp Raglan. Motion Moved: J Long; Seconded: C Mexted; Passed unanimously	
Outward Co	rrespondence		
Late Corres	pondence		
		Correspondence Moved: P Catchpole; Seconded: J Long; Passed	
Curriculum	l		
Targets 202	2/ 2023	J Irvine outlined the Curriculum Agenda Items. General discussion	
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Curriculum ⁻	leams		
School Ther			
	s ance of Interest Ager Welcome Conflicts of Board Positi Board Deleg Minutes Correspond Inward Corr Outward Co Late Corres Curriculum	s P Catchpole (ance of Interest None Agenda Item Welcome Conflicts of Interest Board Positions Board Delegations	a P Catchpole (Presiding Member), G Bray, J Irvine, J Long, C Mexted, M Ludwig (Sec ance of Interest None Agenda Item Discussion Welcome See above. Board Positions M Ludwig opened the meeting and called for nominations for the Presiding Member. J Long nominated P Catchpole to the role of Presiding Member. Moved: J Long; Seconded: G Bray; Passed unanimously. C Mexted nominated C Scott to the role of Deputy Chair. Moved: J Long; Seconded: J Long; Passed unanimously. P Catchpole nominated J Long to the role of Finance. Moved: P Catchpole, Seconded: J Long; Passed unanimously. P Catchpole nominated J Long to the role of Finance. Moved: P Catchpole, Seconded: J Long; Passed unanimously. P Catchpole nominated J Long to the role of Finance. Moved: P Catchpole, Seconded: J Long; Passed unanimously. J Long nominated J Irvine to the role of Finance. Moved: J Long; Seconded: J Long; Passed unanimously. J Long nominated J Irvine to the role of Finance. Moved: J Long; Seconded: J Long; Passed unanimously. J Long nominated J Irvine to the role of Finance. Moved: J Long; Seconded: C Mexted to the role of Finance. Moved: J Long; Seconded: J Long; Passed unanimously. Board Delegations General discussion on the Board Delegations, document was signed. Minutes The minutes were taken as read.

6.0	Finance		
6.01	Finance Report	C Mexted presented the Finance Report. General discussion on the Finance Report.	C Mexted & G Bray: Meet to discuss proposal for Term Deposit.
6.02	Budget 2023	General discussion on the Budget for 2023.	
		Motion to ratify the Draft Budget for 2023 subject to the addition of the Capital Items as discussed. <i>Motion Moved: P Catchpole; Seconded: J Long; Passed</i> <i>unanimously</i>	P Catchpole: Draft letter about donations and circulate to the Board. G Bray: Add end of year
6.03	Auditors	General discussion on the Auditors.	review of donations to the Board Workplan.
		Motion to approve a Resolution to apply to Lion Foundation, Youthtown, Pelorus Trust, North South Trust, Four Winds Foundation and Blue Sky Foundation, for grants for shade for the junior playground, picnic tables, hockey equipment upgrade, duel rugby/ soccer goals, 4x screenprinted school gazebos and a reversible basketball/ netball hoop. <i>Motion Moved: P Catchpole; Seconded: C Mexted; Passed unanimously.</i>	J Long: Circulate final figures for the Kitchen Upgrade. G Bray: Contact the MOE Property Manager about the contingency fund for the Kitchen Upgrade.
		Report Moved: C Mexted; Seconded: J Irvine; Passed unanimously.	
7.0	Principal's Report		
7.01	Principal's Report	G Bray presented the Principal's Report. General discussion on the Principal's Report. The MOE will fully review the roads the bus routes take.	
7.02	TOD's Curriculum Refresh	Motion to approve the first of the two Teacher Only Days as 24 th April 2023. <i>Motion Moved: G Bray; Seconded: C Mexted; Passed</i> <i>unanimously</i> .	
7.03	Strategic Plan	General discussion on the Strategic Plan.	
7.04	Dashboard Indicators	See Dashboard Indicators.	
		Report Moved: G Bray; Seconded: J Irvine; Passed unanimously.	
8.0	Policies & Procedures		
8.01	Emergency Procedures	General discussion on the Emergency Procedures policies and the term 1 policies to review.	
9.0	Property		
9.01	Property Report	J Long presented the Property Report. General discussion on the Property Report.	
10.0	Community	Report Moved: J Long; Seconded: C Mexted; Passed unanimously.	
10.0	Community		
10.01	Community Report	The Community Report was tabled as read. General discussion on the Community Report.	
10.02	Special Project/ Working Bee	The Special Project Report was tabled as read. General discussion on the Special Project Report.	G Bray: Seek quotes to finish the court fence and clearing the front entrance.
11.0	Health & Safety		
11.01	Health & Safety Report	J Irvine presented the Health & Safety Report. General discussion on the Health & Safety Report.	G Bray: Contact Bikes in Schools about the damage to the Bike Track.
11.0	Board Matters	Report Moved: J Irvine; Seconded: P Catchpole; Passed unanimously.	
11.01	Extreme Weather Debrief		G Bray: Add Emergency Procedures and Extreme Weather review to the Agenda of the next Board.

11.02	Personnel Update	Went into "In Committee" at 9:04pm. Out of "In Committee" at 9.08pm.	
12.0	Other		
	Hosting Japanese Students	General discussion on hosting the Japanese students from Hatsushiba Ritsumeikan. Motion to approve hosting the Japanese students from Hatsushiba Ritsumeikan. <i>Motion Moved: G Bray; Seconded: P Catchpole; Passed</i> <i>unanimously.</i>	G Bray & M Ludwig: Review the contract from World Class to host the Japanese students and add into the Budget.

Meeting was closed at 9.17pm Next meeting 28th March 2023