## Wainui School Board Minutes of the Meeting held on 28th March 2023 at 6.36pm in the Staffroom

Attendee	Ludwig (See	e (Presiding Member), G Bray, J Irvine, A Hewitt, J Long (arrived at 8:10p	
Apologie		chetary).	
In Attend	ance		
Conflicts	of Interest None		
Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	Welcome		
1.01	Conflicts of Interest	See above.	
1.02	Delegations	General discussion on the Delegations.	
		P Catchpole nominated C Scott to the role of Health & Safety. Moved: P Catchpole; Seconded: A Hewitt; Passed unanimously.	
2.0	Minutes	The minutes were taken as read.	
		The following topics were raised:	<b>G Bray:</b> Add the Enrolment Zone information to the website
			<b>P Catchpole:</b> Draft letter about donations and circulate to the Board.
			J Irvine: Circulate the new Emergency and Extreme Weather procedures to the Board.
		Minutes Moved: P Catchpole; Seconded: J Irvine; Passed unanimously.	
3.0	Correspondence	Refer Correspondence Register.	
3.01	Inward Correspondence		
3.02	Outward Correspondence		
		Correspondence Moved: P Catchpole; Seconded: C Scott; Passed unanimously.	
4.0	Curriculum		
5.01	Priority Learner Focus	J Irvine presented the Priority Learner Summary. General discussion on the Priority Learner Summary.	
5.02	PB4L & The Resilience Project	J Irvine presented the PB4L presentation. General discussion on PB4L & The Resilience Project.	
5.0	Finance		
5.01	Finance Report	C Mexted presented the Finance Report. General discussion on the Finance Report.	
		Report Moved: C Mexted; Seconded: P Catchpole; Passed unanimously.	
6.0	Principal's Report		
6.01	Principal's Report	G Bray presented the Principal's Report. General discussion on the Principal's Report.	<b>G Bray:</b> Add review of the swimming pool to the next
6.02	Kahui Ako Ki Orewa Strategic Goals	General discussion on the Kahui Ako Ki Orewa Strategic Goals. There is a Pohiri for School Boards on Thursday 27 <sup>th</sup> April at 6:45pm.	Agenda.

6.03	Whānau Rōpū – Te Ao Maori Consultation	General discussion on the Whānau Rōpū – Te Ao Maori Consultation.	
		Went into "In Committee" at 7:41pm.	
6.04	Dashboard Indicators	Out of "In Committee" at 7.48pm. See Dashboard Indicators.	
		Report Moved: G Bray; Seconded: C Mexted; Passed	
		unanimously.	
7.0	Policies & Procedures		
7.01	See Term One Review Schedule	General discussion on the Emergency Procedures policies and the term 1 policies to review.	All: Review the Term One Policies by the end of the term.
7.02	Code of Conduct Parents	General discussion on the Code of Conduct Parents	
8.0	Community		
8.01	Community Report	A Hewitt presented the Community Report. General discussion on the Community Report.	<b>P Catchpole:</b> Email the Board with initial discussions on Sponsorship for events.
		Motion to approve a Resolution to apply to Trillian Trust for a grant for marquees.	
		Motion Moved: A Hewitt; Seconded: C Mexted; Passed unanimously.	
		Community Report Moved: A Hewitt; Seconded: P Catchpole; Passed unanimously.	
8.02	Special Project/ Working Bee	C Scott presented the Special Project Report. General discussion on the Special Project Report.	<b>G Bray &amp; J Irvine:</b> Compile a list of tasks for a working bee.
		Review the pool area in Term 3 as to what is needed.	
		Special Project Report Moved: C Scott; Seconded: J Irvine; Passed unanimously.	
9.0	Health & Safety		
9.01	Health & Safety Report	J Irvine presented the Health & Safety Report. General discussion on the Health & Safety Report.	<b>G Bray:</b> Contact the MOE Property Team about the deck railing outside Kauri class.
	_	Report Moved: J Irvine; Seconded: C Scott; Passed unanimously.	
10.0 10.01	Property Property Report	J Long presented the Property Report. General discussion on the Property Report.	
	Decad M //	Report Moved: J Long; Seconded: A Hewitt; Passed unanimously.	
11.0	Board Matters		
11.01	Principal Appraisal	P Catchpole outlined the Principal Appraisal process.	<b>P Catchpole &amp; G Bray:</b> Look at the change in the Principal Appraisal system.
11.02	Board Member Training	P Catchpole outlined the process for Board Member training.	All: Review the NZSTA Board Training workshops to attend.
12.0	Other		
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