

Wainui School Board
Minutes of the Meeting held on 6th June 2023
at 6.30pm in the Staffroom

1.0 Attendance

Attendees	P Catchpole (Presiding Member), G Bray, J Irvine (Minute Taker), A Hewitt, J Long, C Mexted, C Scott.
Apologies	M Ludwig (Secretary).
In Attendance	D Greening (arrived at 6.25 pm, left meeting at 6.47 pm). S Blackburn (arrived at 6.15 pm, left at 7.30 pm).
Conflicts of Interest	None

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	Welcome		
1.01	Conflicts of Interest	See above.	
2.0	Minutes	<p>The minutes were taken as read.</p> <p>The following topics were raised:</p> <p><i>Minutes Moved: P Catchpole; Seconded: J Long; Passed unanimously.</i></p>	<p>G Bray: Add the Enrolment Zone information to the website.</p> <p>P Catchpole: Draft letter about donations and circulate to the Board – in progress.</p> <p>A Hewitt: Email the Board with initial discussions on Sponsorship for events.</p> <p>G Bray & J Irvine: Compile a list of tasks for a working bee – 17th Sep.</p> <p>All: Review the NZSTA Board Training workshops to attend.</p> <p>J Irvine: Contact Outer Space to survey the bike track – on hold.</p> <p>All: Review the Term 2 policies.</p>
3.0	Correspondence	Refer Correspondence Register.	
3.01	Inward Correspondence	Late Correspondence: S Blackburn applied for leave for Term 3 and 4, which has been approved.	
3.02	Outward Correspondence	<i>Correspondence Moved: P Catchpole; Seconded: C Mexted; Passed unanimously.</i>	
4.0	Curriculum		
4.01	Whānau Rōpū - Welcome to Donna Greening	D Greening presented the Whānau Rōpū Māori Consultation. Presentation on screen.	
5.0	Finance		
5.01	Finance Report	<p>C Mexted presented the Finance Report. General discussion on the Finance Report.</p> <p><i>Report Moved: C Mexted; Seconded: A Hewitt; Passed unanimously.</i></p>	

6.0	Principal's Report		
6.01	Principal's Report	G Bray presented the Principal's Report. General discussion on the Principal's Report.	G Bray: Distribute zoning information to review.
6.02	Dashboard Indicators	See Dashboard Indicators.	
6.03	Strategic Goal 2	General discussion on Strategic Goal 2.	
		<i>Report Moved: G Bray; Seconded: C Scott; Passed unanimously.</i>	
7.0	Policies & Procedures		
7.01	Review policies	Review EOTC policies	All: Review the Term 2 policies.
8.0	Community		
8.01	Community Report	A Hewitt presented the Community Report. General discussion on the Community Report. Motion to approve a resolution to the Mazda Foundation for \$3,000 towards purchasing a trampoline for neurodiverse students. <i>Motion Moved: A Hewitt; Seconded; P Catchpole; Passed unanimously</i>	A Hewitt: To distribute the sponsorship guidelines before the next meeting.
8.02	Special Project/ Working Bee	Working Bee date set for Sunday, 17 th September. List of tasks to be compiled. <i>Community Report Moved: A Hewitt; Seconded: C Mexted; Passed unanimously.</i>	
9.0	Health & Safety		
9.01	Health & Safety Report	C Scott presented the Health & Safety Report. General discussion on the Health & Safety Report. <i>Report Moved: C Scott; Seconded: P Catchpole; Passed unanimously.</i>	G Bray: Contact Harrison Tew to organise a Health and Safety consult.
10.0	Property		
10.01	Property Report	J Long presented the Property Report. General discussion on the Property Report. <i>Report Moved: J Long; Seconded: J Irvine; Passed unanimously.</i>	G Bray: To confirm Shade World quote has been accepted.
11.0	Board Matters		
11.01	Parent Concern	A parent outlined their concerns about promoting transgenderism in the school setting, books around this topic being available to purchase via the Scholastic Book Club and implementing the Relationship and Sexual Education document (2020). General discussion on these topics.	
12.0	Other		

Meeting was closed at 9.49 pm
Next meeting 25th July 2023