

Wainui School Board
Minutes of the Meeting held on 14th November 2023
at 6.52pm in the Staffroom

1.0 Attendance

Attendees	P Catchpole (Presiding Member), G Bray, J Irvine, A Hewitt, J Long, C Mexted, C Scott, M Ludwig (Secretary).
Apologies	
In Attendance	A Richards, M Robinson, L Stevenson, S Tollemache. All left the meeting at 8:12pm.
Conflicts of Interest	None

Agenda Item No.	Agenda Item	Discussion	Action/ Deadline
1.0	Welcome		
1.01	Present	See above.	
1.02	Apologies	See above.	
1.03	Conflicts of Interest	See above.	
2.0	Strategic Discussions		
2.01	Strategic Goals to be explored. - Workshop – groups - Identifying key themes - Working to establish 3-4 main strategic goals - What PD is required (Board and staff), to ensure the implementation of the Strategic Plan	Group workshop and general discussion on the Strategic Plan for the next 2 years.	-
3.0	Monitoring		
3.01	Principal's Report	The Principal's Report was tabled as read. General discussion on the Principal's Report. Motion to carry over the Principals well-being fund of \$6,000 to 2024. <i>Motion Moved: P Catchpole; Seconded; J Long; Passed unanimously.</i> Motion to set the Teacher Only Day for Friday 31 st May 2024. <i>Motion Moved: P Catchpole; Seconded; C Scott; Passed unanimously.</i> Motion to set another Enrolment Zone Ballot for Friday 8 th December 2023. <i>Motion Moved: P Catchpole; Seconded; A Hewitt; Passed unanimously.</i> Went "Into Committee" at 8:30pm. Out of "In Committee" at 8:37pm.	
3.02	Finance Report	The Finance Report was tabled as read. General discussion on the Finance Report. Motion to approve an additional 2 days of Admin support in the office. <i>Motion Moved: C Mexted; Seconded; J Long; Passed unanimously.</i> Motion to purchase a new basketball hoop. <i>Motion Moved: C Mexted; Seconded; C Scott; Passed unanimously.</i> Motion to approve paying for the FOWS end of year dinner. <i>Motion Moved: C Mexted; Seconded; A Hewitt; Passed unanimously.</i> <i>Finance Report Moved: C Mexted; Seconded: P Catchpole; Passed unanimously.</i>	

<p>3.03</p>	<p>Property Report – 5YA</p>	<p>The Property Report was tabled as read. General discussion on the Property Report.</p> <p>Wishlist 2024 planning meeting for the FOWS, teachers and Board is set for 22nd November.</p> <p>Motion to open the pool to the community over summer except for between 22nd December to 8th January 2024. <i>Motion Moved: J Long; Seconded; A Hewitt; Passed unanimously.</i></p>	<p>J Irvine: Discuss the strip of grass next to the Kiwi Block with D Broederlow.</p>
<p>3.04</p>	<p>Personnel planning 2024</p>	<p>To be shared at the next meeting.</p>	
<p>3.05</p>	<p>Policies & Procedures – Term 4</p>	<p>General discussion on Term 4 Policies & Procedures, reviews close on 15th December 2023.</p>	<p>All: Review the Term 4 Policies & Procedures.</p>
<p>4.0</p>	<p>Identify Agenda Items for next meeting</p>	<ul style="list-style-type: none"> - EOY Student Achievement - Strategic Plan Draft - Draft Budget 	
<p>5.0</p>	<p>Administration</p>		
<p>5.01</p>	<p>Confirmation of Minutes</p>	<p>The following topics were raised:</p> <p><i>Minutes Moved: P Catchpole; Seconded: C Scott; Passed unanimously.</i></p>	<p>J Irvine: Counselling services:</p> <ul style="list-style-type: none"> - Summary of usage - Investigate moving forward and budgeting for it. - Counsellor availability in 2024.
<p>5.02</p>	<p>Correspondence</p>		

Meeting was closed at 9.18 pm
Next meeting 5th December 2023