

**Wainui School Board**  
**Minutes of the Meeting held on 10th September 2024**  
**at 6.33pm in the Staffroom**

**1.0 Attendance**

<b>Attendees</b>	P Catchpole (Presiding Member), G Bray, S Blackburn, A Hewitt, J Long (joined via FaceTime at 7:49pm, left at 8:07pm), C Mexted (arrived at 6:36pm), C Scott, M Ludwig (Secretary).
<b>Apologies</b>	
<b>In Attendance</b>	L Stevenson (left meeting at 8.07pm.)
<b>Conflicts of Interest</b>	None

<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/ Deadline</b>
<b>1.0</b>	<b>Welcome</b>		
<b>1.01</b>	Present	See above.	
<b>1.02</b>	Apologies	See above.	
<b>1.03</b>	Conflicts of Interest	See above.	
<b>2.0</b>	<b>Strategic Discussions</b>		
<b>2.01</b>	Strategic Actions: Curriculum Changes	S Blackburn & L Stevenson presented the Curriculum changes in Literacy and Maths. General discussion on the Curriculum changes.	
<b>2.02</b>	Correspondence – Learning Support Property Modification	Went “In Committee” at 7.02pm Out of “in Committee” at 7.49pm.	
<b>3.0</b>	<b>Monitoring</b>		
<b>3.01</b>	Principal's Report	The Principal's Report was tabled as read. General discussion on the Principal's Report.  Comment from a new parent to the school at the Learning Conversations – “The school far exceeded our expectations”.	<b>G Bray:</b> Circulate the Haka that Kereama Nathan has written to the Board.
<b>3.02</b>	Community	A Hewitt outlined Ag Day planning and preparations.	
<b>3.03</b>	Finance Report	The Finance Report was tabled as read. General discussion on the Finance Report.  <i>Finance Report Moved: C Mexted; Seconded: A Hewitt; Passed unanimously.</i>	<b>J Long:</b> Contact the generator supplier to revise the quote.
<b>3.04</b>	Property Report	The Property Report was tabled as read. General discussion on the Property Report.  <i>Motion to accept Lifebuilt Construction quote for the School House repairs, the Tiger Turf quote for the entrance to the school.</i>  <i>Motion Moved: J Long; Seconded: C Mexted; Passed unanimously.</i>	
<b>3.05</b>	Policies & Procedures – Term 3	Review the Term 3 Policies & Procedures. The staff have reviewed the Term 3 Policies & Procedures.	
<b>3.06</b>	Health & Safety - Property Hazard Register - Monthly Hazard Register - Daily Hazard Checklist	General discussion on the Property Hazard Register.  Went “In Committee at 8:37pm. Out of “In Committee” end at 8.43pm.	
<b>School 4.0</b>	<b>Identify Agenda Items for next meeting</b>		

<b>5.0</b>	<b>Administration</b>		
<b>5.01</b>	Confirmation of Minutes	The following topics were raised:  <i>Minutes Moved: P Catchpole; Seconded: A Hewitt; Passed unanimously.</i>	
<b>5.02</b>	Correspondence	See Correspondence Register	
<b>6.01</b>	<b>Meeting Closure</b>		
<b>6.01</b>	Comments on meeting procedures and outcomes		

Meeting was closed at 8.49pm  
Next meeting 22nd October 2024